



"I will stand for my client's rights.
I am a trial lawyer."
—Ron Motley (1944–2013)

28 Bridgeside Blvd.
Mt. Pleasant, SC 29464
o. 843.216.9000 f. 843.216.9450

Anne McGinness Kears
Licensed in DC, SC, WV
direct: 843.216.9140
akearse@motleyrice.com

December 17, 2019

VIA ELECTRONIC MAIL

Via email to lflahivewu@cov.com

Laura Flahive Wu
Covington & Burling LLP
One City Center
850 Tenth Street, NW
Washington, DC 20001

RE: Follow-up from December 13, 2019 Meet and Confer

Dear Laura:

Per our discussion during the meet and confer on Friday, December 13, 2019, please find below an update of documents that the City of Huntington is collecting/reviewing.

Department	Employees	Document Type and Status
Mayor's Office	Steve Williams – Mayor Bryan Chambers- Communications Director Angie Bracey- Executive Assistant to the Mayor Cathy Burns – Former City Manager	E- mails – in process of review Hard Copy Documents- collection in process
Finance Division	Kathy Moore- Director	E- mails – in process of review Hard Copy Documents – Some Hard Copy Documents have been produced. Collection in process for the remaining documents. New World Software Database – Reviewing for responsive Information
Legal Department	Scott Damron- City Attorney	



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Police Department	Hank Dial – Police Chief Captain Dan Underwood – Administrative Bureau Captain Rocky Johnson - Special Investigations Bureau Captain Ray Cornwell - Patrol Bureau Jim Johnson – Former Director of Mayor’s Office of Drug Control Policy	E- mails – in process of review Zuercher Database – 2015-present - in process of review 2006-2015 Hard Copy Incident and Arrest records. Collection almost complete and review in process.
Fire Department	Jan Rader- Fire Chief	E- mails – in process of review NFIRS Database- in process of review
Human Resources	Sherry Lewis – Director	E- mails – in process of review Hard Copy Documents – Produced
Planning and Development	Scott Lemley – Director Breanna Shell – Planning Director	E- mails – in process of review Documents Collected, in process of review
Information Technology	Kohson Perkins – Director Brandon White – Former IT Director	
Purchasing Department	Kim Bailey – Director	E- mails – in process of review Documents Produced
Public Works Department	Jim Insko – Director	Assessing files for responsiveness

Please do not hesitate to contact me if you have any questions or concerns.

Respectfully yours,

Anne McGinness Kearse